

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

**Board of Directors
Regular Board Meeting
Tuesday, January 23, 2024
5:30pm**

MINUTES

I. Opening Procedures

A. Call to Order at 5:35pm

B. Roll Call

Members Present: Rochelle Carroll, Morgan Appel, Tara Zaragoza, Sara Roa, Harry Sevel

Members Absent: None

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by student Reef Wasyliw

D. Student Recognition: Isabella Lopez

- Mr. MacGaffey recognized 6th grade student Isabella Lopez, for her recent act of courage at Discovery with our Bus driver. She acted quickly and pushed the emergency button when she saw our bus driver in distress. She ran off the bus and found a staff member for help. Discovery is very proud of Isabella's actions.

E. Kinder and 6th Grade Robotics Fine Arts Presentation

- Mrs. Markham presented two of her Fine Arts groups of students from 6th Grade and Kindergarten. The students presented what they are currently working on during their STEAM rotations and showcased the amazing work they do during class. Mrs. Markham also happily shared that Discovery recently received a grant from the Cal Coast Credit Union for \$2,200. This grant will help fund our Engineering lab and Robotics projects in the classroom for many of our students.

F. Robotics Team Recognition

- Mrs. Markham shared her exciting time at the Robotics State Competition with Discovery. She announced that one of our teams, the Green Dragon Bots will have the opportunity to participate in the Worlds Robotics Competition in Orange County. She is very thankful for all her parent volunteer coaches that have tirelessly helped to make this all happen. Mrs. Markham also recognized Mr.

Jessie Rogers, one of Discovery's Engineering mentors from CVESD's Sound Station, who helped Discovery's team prepare for the Robotics Competition.

II. Approve Agenda (Action)

Motion: Sevel Second: Appel Vote: MCSU

III. Approve Minutes from the December 12, 2023 Regular Board Meeting (Action)

Motion: Roa Second: Sevel Vote: MCSU

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda –

- Mr. Adrian Huerta, parent from Discovery, wanted to thank everyone for all the great opportunities at our school. He has felt very welcome at Discovery. Mr. Huerta is an Electrical Engineer and has also been tracking the progress of Discovery's Robotics teams. He has worked with his company, and happily presented Mrs. Markham with a \$1500 check for Discovery's Robotics Program.
- Mr. Andres de la Mora, from Cal Coast Credit Union also spoke to the Board regarding the Cal Coast Grant Foundation, which helps support staff, student, and teacher grants. He happily awarded Mrs. Markham with a certificate from the California Coast Credit Union

B. Public Comment – Items not on the Agenda - None

FULL BOARD TO CLOSED SESSION

V. Closed Session – President Carroll recessed to closed session at 6:18pm in accordance with the following:

A. Conference with Labor Negotiators

Agency Designated Representative: Neil MacGaffey

Employee Organization: DCTU

FULL BOARD TO OPEN SESSION

- VI. Reconvene to Open Session** – Discovery Charter School Auditorium, President Carroll reconvened to Open Session at 6:33pm.

A. REPORT OUT OF CLOSED SESSION

President Carroll reported there is nothing to report, and no action was taken.

VII. Executive Director's Report

(Information/Report)

- Mr. MacGaffey reported that we conducted a full disaster drill with our Staff which was a great success.
- Discovery had another successful winter session with our Athlead ELOP program.
- This Monday, Discovery had a great visit from Arroyo's Vista ILT. They visited many of our math classrooms.
- We are back in the process of searching for a school nurse for the Health Office. We currently have substitute Nurses covering the Health office in the meantime.
- Enrollment for next year will start in Feb and we will have a Parent Night for new incoming 7th graders, on February 6th.
- Our ELPAC testing will also begin in February and we would like to praise Mrs. Alamo, Mrs. Ulloa and all teachers for helping with this process.
- After school tutoring began this week and we are looking forward to that.
- Mr. MacGaffey showed some recent data from California School's Dashboard which demonstrated student growth and participation rate between 2022-2023.
- Mr. MacGaffey presented an overview of Discovery's Dashboard data. He happily reported that no students declined. Mr. MacGaffey gave kudos to our resource teacher Mrs. Peterson and to all our teachers for their amazing work with our students.
- Mr. MacGaffey shared how Discovery is the only charter school in San Diego County to be in either the blue or green tier in all 5 metrics on the California Dashboard.
- Mr. MacGaffey shared the student climate survey data.
- Mr. MacGaffey also shared the SWIS data for Discovery and was pleased that rate for incidents was cut in half.

VIII. Approve Consent Calendar

(Action)

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

- A. **Approve new \$16.00 minimum wage for non-contract, substitute Noon-Duty Supervisors, effective January 1, 2024.**
- B. **Approve increase to Independent Contract Agreement with McGrath Consulting Group Inc. by \$750, from \$9,000 to \$9,750 for Additional Professional Development Services.**
- C. **Approve Travel for Four Odyssey of the Mind Student Teams and Two Teacher Coaches to Moreno Valley, CA for State Championship Competition at Moreno Valley High School on Friday, March 15, 2024.**
- D. **Approve Transfer of Various Grade Level's and Extracurricular Group's Funds from Discovery Gift Account to CVESD's Student Organization Accounting System as follows:**
 1. Transfer 7th & 8th Grade Activities' \$6,112 balance of funds from Discovery Gift Account to CVESD's student organization accounting system.
 2. Transfer 6th Grade Activities' \$21,380 balance of funds from Discovery Gift Account to CVESD's student organization accounting system.
 3. Transfer Art's \$3,334 balance of funds from Discovery Gift Account to CVESD's student organization accounting system.
 4. Transfer Choir's \$3,609 balance of funds from Discovery Gift Account to CVESD's student organization accounting system.
 5. Transfer Drama's \$8,870 balance of funds from Discovery Gift Account to CVESD's student organization accounting system.
 6. Transfer STEAM's \$17,695 balance of funds from Discovery Gift Account to CVESD's student organization accounting system.

Motion: Appel Second: Sevel Vote: MCSU

IX. LCAP mid-year Report

(Information/Report)

- Mr. MacGaffey shared his LCAP mid-year report, and discussed Discovery's progress on our four LCAP goals, metrics, actions and expenditures.
- Mr. MacGaffey was pleased to share that we are right on target and have made some great improvements. Discovery continues to work on our growth by supporting our students and providing the necessary supports to our targeted groups.

- X. First Interim Budget Report** (Information/Report)
- Mr. MacGaffey shared a summary of our current First Interim Budget reporting, including a summary of our unrestricted revenue and expense.
 - We currently have a healthier reserve and are able to compensate the staff with a raise. Discovery is very close to its proposed budget.

- XI. Final Board Approval/Ratification of the 2023-2024 Agreement for Negotiations between DCS and DCTU.** (Action)
- DCS Board motioned to approve the tentative agreement between DCS and DCTU. The Board approved a 6% on schedule and 6.5% off schedule salary increase for all certificated employees, pursuant to the tentative agreement and attached salary schedule presented to the Board, effective July 1, 2023.

Motion: Appel Second: Roa Vote: MCSU

- XII. Align Salary Increase for Discovery Charter Administrators Effective July 1, 2023** (Action)
- DCS Board motioned to approve a 6% on schedule and 6.5% off schedule salary increase for Discovery Charter School Administrators, pursuant to the attached salary schedule presented to the Board, effective July 1, 2023.

Motion: Appel Second: Roa Vote: MCSU

- XIII. Align Salary Increase for All DCS Charter Classified Staff Effective July 1, 2023** (Action)
- DCS Board motioned to approve a 6% on schedule and 6.5% off schedule salary increase for all classified employees, pursuant to the attached salary schedule presented to the Board, effective July 1, 2023.

Motion: Roa Second: Appel Vote: MCSU

XIV. Approve the Addition of Step 7 (based on Step 6 + 5%) onto the Discovery Charter School Classified Salary Schedule, effective July 1, 2024 (Action)

- DCS Board motioned to approve the addition of Step 7 onto the Discovery Charter School Classified Salary Schedule, pursuant to the attached salary schedule presented to the Board, effective July 1, 2024.

Motion: Sevel Second: Appel Vote: MCSU

XV. Approve Travel to California Science Test CAST Data Institute (Action)

Location: San Diego County Office of Education

Dates: January 25, 2024

Rationale: Team of Discovery teachers and administrator will receive training on analyzing and using CAST data and local science data to inform science implementation efforts.

Total Cost: Total registration cost for team of five is \$250.

Funding Source: Educator Effectiveness Funds Grant

Motion: Zaragoza Second: Roa Vote: MCSU

XVI. Approve Public Works Contract with Anytime Sign Solutions, Inc. (Action)

Services: Remove the existing Discovery Elementary School sign letters from the north side of the 300 building that faces Camino Biscay and install new sign letters as Discovery Charter School. Includes restoring any areas of the wall affected by the lettering replacement.

Total Cost: \$7,091.74, not to exceed \$7,200.00

Funding Source: Unrestricted Charter Funds

Motion: Appel Second: Roa Vote: MCSU

XVII. Board Announcements

- Dr. Appel shared that he is awestruck with everything that is going on at Discovery and praised the Fine Arts and Robotics teams for all their amazing work. Dr. Appel would also love to arrange a trip for volunteers and staff to attend the Robotics lab at UCSD.
- Mr. Sevel enjoyed the robotics presentations and thanked Mr. MacGaffey for the great reports.
- Mrs. Zaragoza enjoyed everything presented tonight and enjoyed watching the older students present with the younger students which builds comradery. She thanked the teachers and Mr. MacGaffey for their great presentations and hard work.
- Mrs. Roa, agreed with everyone's sentiments and appreciated everything happening at Discovery. She loved the opportunities we are giving the students and thanked the teachers and Mr. MacGaffey for an amazing job.
- President Carroll shared that everyone has so many things to be proud of and thanked everyone for allowing them to continue to support Discovery.

XVIII. Adjournment

(Action)

A motion was made by President Carroll to adjourn the meeting at 7:16pm

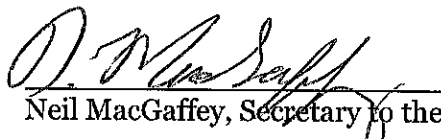
Motion: Sevel

Second: Appel

Vote: MCSU

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, February 20, 2024, at 5:30pm.


 Rochelle Carroll, Board President


 Neil MacGaffey, Secretary to the Board